

MINUTES OF THE REGULAR MEETING  
OF THE BOARD OF COMMISSIONERS OF THE  
JEFFERSON COUNTY EMERGENCY SERVICES DISTRICT NO. 5

A regular meeting of the Board of Commissioners of the Jefferson County Emergency Services District No. 5 ("District") was called for at 6:00 p.m. on November 24, 2025, at the Hamshire VFD Community Center Building located at 12318 2<sup>nd</sup> Street, Hamshire, Texas 77622, pursuant to notice duly posted according to law.

At approximately 6:00 p.m., the regular meeting was called to order. The roll was called of the duly constituted officers and members of the Board, to wit:

Daniel Hidalgo	President
Jerry Nelson	Vice President
Aaron Permenter	Secretary
Steve Rice	Treasurer
Doug Saunders	Assistant Treasurer

All of said Board members were present, with the exception of Vice President Nelson and Assistant Treasurer Saunders, thus constituting a quorum. Also present at the meeting were: MaKayla Vidal, accountant for the District; Joshua Heinz of Benckenstein & Oxford, LLP, attorneys for the District; and, various members/representatives of Hamshire VFD.

Upon establishing that a quorum was present, President Hidalgo directed the Board to Agenda Item No. 3 for public comment, and being as there was none, the Board moved along to Agenda Item No. 4 for review and approval of the minutes of the September 22, 2025 public hearing and regular meeting and the 11/13/2025 special meeting. Upon motion by Secretary Permenter and seconded by Treasurer Rice, the meeting minutes were unanimously approved by the Board.

The Board was then directed to Agenda Item No. 5 for the Treasurer's Report, at which time Treasurer Rice reviewed with the Board the monthly Treasurer's Report and the District's most recent bank statements, copies of which are attached hereto as **Exhibit A**. Upon motion by Secretary Permenter and seconded by Treasurer Rice, the Board members present unanimously accepted and approved the Treasurer's Report. The Board then reviewed the District's proposed Amended FY 2024-25 Budget, a copy of which is attached hereto as **Exhibit B**. Upon motion by Treasurer Rice and seconded by Secretary Permenter, the Amended FY 2024-25 Budget was unanimously approved by the Board members present.

Being as there were no proposed expenditures to consider under Agenda Item No. 6, the Board moved along to Agenda Item No. 7, at which time Treasurer Rice reviewed with the Board the September and October 2025 reimbursement requests submitted by Hamshire VFD (\$18,396.52 and \$6,680.24), a copy of which is attached hereto as **Exhibit C**, along with the District's other bills/expenditures needing to be paid, as reflected in the Check Detail report attached hereto as **Exhibit D**. Upon motion by Treasurer Rice and seconded by Secretary Permenter, the Board members present unanimously approved and authorized payment of Hamshire VFD's reimbursement request and the District's other bills and accounts (Check Nos. 2028-2036).

After tabling Agenda Item No. 8, the Board was directed to Agenda Item No. 9, at which time the Board reviewed and discussed the proposed Southeast Texas Radio System Usage Interlocal Agreement with the City of Beaumont, a copy of which is attached hereto as **Exhibit E**. Upon motion by Secretary Permenter and seconded by

Treasurer Rice, the Interlocal Agreement was unanimously approved by the Board members present.

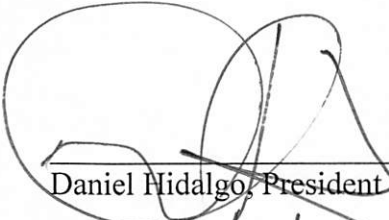
Next, under Agenda Item No. 10, the Board reviewed and discussed the terms of the September 4, 2025 Agreement Regarding Fire Apparatus Purchase entered into between the District and Hamshire VFD, which relates the recent Deep South 3,000 Gallon Pumper-Tanker purchase by Hamshire VFD and paid for with funds provided by the District. Under the terms of said agreement, Hamshire VFD is obligated to tender to the District all of the reimbursement funds (\$275,000.00) it received through the Texas A&M Forest Service Apparatus Grant program and add the District as a co-owner on the apparatus title. As Hamshire VFD has already received said reimbursement grant funds, the Board advised the department representatives present that it needs to immediately tender said funds to the District and take action to add the District on the vehicle title as a co-owner.

The Board was then directed to Agenda Item No. 11, at which time a Hamshire VFD representative provided the Board with a summary of all October 2025 fire and emergency medical service responses by the department.


The Board then moved along to Agenda Item No. 12, at which time Mr. Heinz advised as to the District Board members whose terms of office are set to expire at the end of the year, and the annual reports to be filed by the District at the end of the year.

Thereafter, under Agenda Item No. 13, the Board moved Mrs. Vidal reviewed with the Board the District's current financial and accounting reports, copies of which are attached hereto as **Exhibit F**.

Being as there were no other matters to come before the Board, the regular meeting was adjourned at approximately 6:40 p.m.

  
\_\_\_\_\_  
Daniel Hidalgo, President  
Date: 12/22/2025

ATTEST:

  
\_\_\_\_\_  
Aaron Permenter, Secretary  
Date: 12/22/2025

# Exhibit A

### Treasurer's Report

<b>Texas First Bank</b>	<b>10/31/2025 Balance</b>	<b>11/24/2025 Balance</b>
Checking Account #XXXX0007	\$ 129,823.10	\$ 139,815.62
Savings Account #XXXX1128	\$ 14,911.23	\$ 14,911.23
<b>TOTAL FUNDS</b>	<b>\$ 144,734.33</b>	<b>\$ 154,726.85</b>

<b>Deposits in Texas First Bank in November 2025</b>		
11/5/2025 Jefferson CO Tax/ACH JCESD NO 5	\$	9,992.52
<b>TOTAL NOVEMBER DEPOSITS TO DATE:</b>	<b>\$</b>	<b>9,992.52</b>

<b>Payments in Texas First Bank in November 2025</b>		
<b>TOTAL NOVEMBER PAYMENTS TO DATE:</b>	<b>\$</b>	<b>-</b>



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(855) 355-8321

CUSTOMER SERVICE  
(409) 948-1993

1

JEFFERSON COUNTY EMERGENCY  
SERVICES DISTRICT NO. 5  
PO BOX 277  
HAMSHIRE TX 77622-0277

Page 1 of 4

Account Number: \*\*\*\*\*0007  
Date 10/31/25

EM

AA-PUBLIC FUNDS

JEFFERSON COUNTY EMERGENCY

Acct XXXXXX0007

Summary of Activity Since Your Last Statement

Beginning Balance	10/01/25	139,354.15	
Deposits / Misc Credits	1	1,449.29	
Withdrawals / Misc Debits	4	10,980.34	
** Ending Balance	10/31/25	129,823.10	**
Service Charge		.00	
Average Balance		131,760	
Enclosures		3	

	Total for this period	Total year-to-date
Total Overdraft Fees	\$ .00	\$ .00
Total Returned Item Fees	\$ .00	\$ .00

Deposits and Other Credits

Date	Amount	Activity Description
10/14	1,449.29	Jefferson CO Tax/ACH 85 JCESD NO 5

Debits and Other Withdrawals

Date	Amount	Activity Description
10/29	121.21	INTUIT */QBooks Onl 8070062 JEFFERSON COUNTY EMERG

Checks

Date	Check No	Amount	Date	Check No	Amount	Date	Check No	Amount
10/08	2022	7,859.13	10/09	2024*	2,500.00	10/02	2027*	500.00

\* indicates a break in check number sequence



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JEFFERSON COUNTY EMERGENCY  
SERVICES DISTRICT NO. 5  
PO BOX 277  
HAMSHIRE TX 77622-0277

Page **1**  
2 of 4

Account Number: \*\*\*\*0007

### Daily Balance Summary

Date	Balance	Date	Balance	Date	Balance
10/02	138,854.15	10/09	128,495.02	10/29	129,823.10
10/08	130,995.02	10/14	129,944.31		

Please refer to the attached PDF behind your statement of  
upcoming ACH changes effective October 1, 2025 and  
Wire changes effective November 1, 2025.





Account Number \*\*\*\*0007

Date 10/31/2025

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JEFFERSON COUNTY EMERGENCY  
2022

TXFIRSTBANK  
0700  
\$7,859.13

10/08/2025 2022 \$7,859.13

JEFFERSON COUNTY EMERGENCY  
2024

TXFIRSTBANK  
0700  
\$2,500.00

10/09/2025 2024 \$2,500.00

JEFFERSON COUNTY EMERGENCY  
2027

TXFIRSTBANK  
0700  
\$500.00

10/02/2025 2027 \$500.00



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**JEFFERSON COUNTY EMERGENCY  
SERVICES DISTRICT NO. 5  
PO BOX 277  
HAMSHIRE TX 77622-0277**

Page 1 of 4

Account Number: \*\*\*\*0007  
Date 09/30/25

EM

**AA-PUBLIC FUNDS**

**JEFFERSON COUNTY EMERGENCY**

**Acct XXXXXX0007**

**Summary of Activity Since Your Last Statement**

Beginning Balance	9/01/25	178,676.16
Deposits / Misc Credits	2	462,116.77
Withdrawals / Misc Debits	8	501,438.78
** Ending Balance	9/30/25	139,354.15 **
Service Charge		.00
Average Balance		287,284
Enclosures		7

	Total for this period	Total year-to-date
Total Overdraft Fees	\$ .00	\$ .00
Total Returned Item Fees	\$ .00	\$ .00

**Deposits and Other Credits**

Date	Amount	Activity Description
9/02	460,460.00	ORIG:FFB Abilene Loan Settlement TRN:P202509020172061
9/12	1,656.77	Jefferson CO Tax/ACH 85 JCESD NO 5

**Debits and Other Withdrawals**

Date	Amount	Activity Description
9/29	104.35	INTUIT */QBooks Onl 6784484 JEFFERSON COUNTY EMERG

**Checks**

Date	Check No	Amount	Date	Check No	Amount	Date	Check No	Amount
9/08	2018	2,500.00	9/24	2021	500.00	9/30	2026	2,087.92
9/16	2019	21,327.00	9/26	2023*	13,059.51			
9/10	2020	460,460.00	9/25	2025*	1,400.00			

\* indicates a break in check number sequence



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CUSTOMER SERVICE  
(409) 948-1993

JEFFERSON COUNTY EMERGENCY  
SERVICES DISTRICT NO. 5  
PO BOX 277  
HAMSHIRE TX 77622-0277

Page 1  
2 of 4

Account Number: \*\*\*\*0007

### Daily Balance Summary

Date	Balance	Date	Balance	Date	Balance
9/02	639,136.16	9/16	156,505.93	9/29	141,442.07
9/08	636,636.16	9/24	156,005.93	9/30	139,354.15
9/10	176,176.16	9/25	154,605.93		
9/12	177,832.93	9/26	141,546.42		

Please refer to the attached PDF behind your statement of  
upcoming ACH changes effective October 1, 2025 and  
Wire changes effective November 1, 2025.



Account Number \*\*\*\*0007

Date 09/30/2025

Page

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JEFFERSON COUNTY EMERGENCY  
2018  
PAY TO THE ORDER OF: TransState Direct Services  
Two thousand five hundred and 00/100  
\$ 2,500.00  
DOLLARS  
JEFFERSON COUNTY EMERGENCY  
1327 Pitts Road, Box 111  
Katy, TX 77454  
MEMO: Invoice #9732  
#00001015# 61431102154 #10100007#

09/08/2025 2018 \$2,500.00

JEFFERSON COUNTY EMERGENCY  
2026  
PAY TO THE ORDER OF: Benchmark & Oford  
Two thousand eighty seven and 92/100  
\$ 2,087.92  
DOLLARS  
JEFFERSON COUNTY EMERGENCY  
8800 Fwy 197  
Brenham, TX 77755  
MEMO: Invoice #1034  
#00001015# 61431102154 #10100007#

09/30/2025 2026 \$2,087.92

JEFFERSON COUNTY EMERGENCY  
2019  
PAY TO THE ORDER OF: Delta Fire & Safety, Inc.  
Twenty-one thousand three hundred twenty seven and 00/100  
\$ 21,327.00  
DOLLARS  
Delta Fire & Safety, Inc.  
2118 Barnard Dr.  
Port Neches, TX 77601  
MEMO: INVOICE #738  
#00001015# 61431102154 #10100007#

09/16/2025 2019 \$21,327.00

JEFFERSON COUNTY EMERGENCY  
2020  
PAY TO THE ORDER OF: Henshaw Voluntary Fire Dept., Inc.  
Four hundred and forty thousand four hundred sixty and 00/100  
\$ 440,460.00  
DOLLARS  
Henshaw Voluntary Fire Dept., Inc.  
PO Box 183  
Henshaw, TX 77022  
MEMO: Fire Apparatus  
#00001015# 61431102154 #10100007#

09/10/2025 2020 \$460,460.00

JEFFERSON COUNTY EMERGENCY  
2021  
PAY TO THE ORDER OF: Justice Fire  
Five hundred and 00/100  
\$ 500.00  
DOLLARS  
Justice Fire  
Justice Fire  
MEMO: Monthly Rent  
#00001015# 61431102154 #10100007#

09/24/2025 2021 \$500.00

JEFFERSON COUNTY EMERGENCY  
2023  
PAY TO THE ORDER OF: Henshaw Voluntary Fire Dept., Inc.  
Thirteen thousand five hundred and 51/100  
\$ 13,059.51  
DOLLARS  
Henshaw Voluntary Fire Dept., Inc.  
PO Box 183  
Henshaw, TX 77022  
MEMO: August Remittance  
#00001015# 61431102154 #10100007#

09/26/2025 2023 \$13,059.51

JEFFERSON COUNTY EMERGENCY  
2025  
PAY TO THE ORDER OF: Vista Accounting, PLLC  
One thousand four hundred and 00/100  
\$ 1,400.00  
DOLLARS  
Vista Accounting, PLLC  
13111 Highway 20  
Lubbock, TX 79427  
MEMO: Invoice #00111  
#00001015# 61431102154 #10100007#

09/25/2025 2025 \$1,400.00



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(409) 948-1993

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JEFFERSON COUNTY EMERGENCY  
SERVICES DISTRICT NO. 5  
PO BOX 277  
HAMSHIRE TX 77622-0277

Page 1 of 2

Account Number: \*\*\*\*1128  
Date 09/30/25  
Enclosures: 0

QE

PUBLIC FUNDS SAVINGS	JEFFERSON COUNTY EMERGENCY	Acct XXXXXX1128
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Please refer to the attached PDF behind your statement of  
upcoming ACH changes effective October 1, 2025 and  
Wire changes effective November 1, 2025.

#### Summary of Activity Since Your Last Statement

Beginning Balance	7/01/25	14,861.09	
Deposits / Misc Credits	3	37.49	
Withdrawals / Misc Debits	0	.00	
** Ending Balance	9/30/25	14,898.58	**
Service Charge		.00	
Interest Paid		37.49	
Interest Paid Year To Date		110.96	
Annual Percentage Yield Earned		1.00 %	
Number of Days for A.P.Y.E.		92	
Average Balance for A.P.Y.E.		14,873.57	
Minimum Balance		14,886	

#### Deposits and Other Credits

Date	Amount	Activity Description
7/31	12.62	Interest Paid
8/29	12.63	Interest Paid
9/30	12.24	Interest Paid

#### Daily Balance Summary

Date	Balance	Date	Balance	Date	Balance
7/31	14,873.71	8/29	14,886.34	9/30	14,898.58

# Exhibit B

# Jefferson County Emergency Services District No. 5

## Budget Amendment - 001

October 2024 - September 2025

	<u>Original Budget</u>	<u>Amendments</u>	<u>Amended Budget</u>
<b>Income</b>			
<b>Other Income</b>	-	-	-
<b>Property Tax Revenue</b>	400,840	-	400,840
<b>Total Income</b>	<u>400,840</u>	<u>-</u>	<u>400,840</u>
<b>Expenses</b>			
<b>Administrative Expenses</b>			
Accounting	7,500	-	7,500
Advertising	2,000	-	2,000
Auditor	9,000	-	9,000
Bank Service Charges	-	15	15
Class/Conferences	4,700	-	4,700
Dues	550	-	550
Fees/Subscriptions	2,000	-	2,000
Insurance	5,000	-	5,000
Internet	800	-	800
Legal Fees	72,000	(20,471)	51,529
Loan - Principle/Interest	-	1,506	1,506
Office Supplies	4,000	-	4,000
Postage/Delivery	300	-	300
Professional Fees	-	18,950	18,950
Service Fees - Tax Assessor	7,600	-	7,600
Service Fees - Tax Office	3,000	-	3,000
Telephone	1,000	-	1,000
Website	1,390	-	1,390
<b>Total Administrative Expenses</b>	<u>120,840</u>	<u>-</u>	<u>120,840</u>
<b>HVFD Reimbursements</b>	<u>225,000</u>	<u>-</u>	<u>225,000</u>
<b>Total Expenses</b>	<u>345,840</u>	<u>-</u>	<u>345,840</u>
<b>Net Income (Contingency)</b>	<u>\$ 55,000</u>	<u>\$ -</u>	<u>\$ 55,000</u>

Hamshire Voluntary Fire Department, Inc.									
FY 2024-2025 Amended Budget									
	HVFD		Amendments	Amended	HVFD		JCESD5	Actual	Actual
	Original		Increase/(Decrease)	Budget	Portion		Portion	Activity	V. Amended
	Budget			Oct-24 - Sep-25				Oct-24 - Sep-25	Budget
									Over/(Under)
Revenue:									
ESD 5 Property Taxes Collected - Estimated	225,000			225,000			225,000	126,575	(98,425)
Building Rentals	4,000		(800)	3,200	3,200			3,200	-
EMS Services	33,000		2,700	35,700	35,700			35,683	(17)
Fire/Rescue Services	3,000		(3,000)	-	-			-	-
Fund Raisers	-		54,852	54,852	54,852			54,852	-
Government Grants	10,000		(6,000)	4,000	4,000			3,957	(43)
Other Income	12,000		5,000	17,000	17,000			16,944	(56)
Total Revenue	287,000		52,752	339,752	114,752		225,000	241,212	(98,540)
Operating Expenses									
Communication Equipment Rep/Maint	1,500		-	1,500	500		1,000	875	(625)
Communication Equipment Purchase	10,000		-	10,000	8,500		1,500	1,229	(8,771)
Dispatch Expense	12,000		-	12,000	3,500		8,500	8,372	(3,628)
Dues, Subscriptions & Membership Fees	500		-	500	200		300	300	(200)
Equipment Purchases (< \$5,000)	5,000		3,000	8,000	500		7,500	7,407	(593)
Equipment Purchases (Capital Assets)			30,000	30,000	26,130		3,870	21,970	(8,030)
Firefighter/EMS - Recognition/Retention	2,500			2,500	2,500		-	-	(2,500)
Fuel - Fire & EMS Vehicles	5,000			5,000			5,000	4,414	(586)
Fundraisers Expenses	-		12,405	12,405	12,405			12,405	-
Insurance - Auto, Property, EMS & Mgmt Liab	35,000		2,000	37,000	5,000		37,000	35,506	(1,494)
Insurance - Workers Compensation	5,000			5,000	5,000		-	3,677	(1,323)
Meals/emergency scenes	1,000			1,000	1,000			-	(1,000)
PPE - Cleaning & Repairs	5,000			5,000	5,000			-	(5,000)
Personal Protective Equipment (Bunker Gear)	40,000			40,000			40,000	-	(40,000)
Personal Protective Airpacks	10,000			10,000			10,000	-	(10,000)
Phone/Cable/Internet	4,000		3,000	7,000			7,000	6,688	(312)
Repairs & Maintenance/Preventative-Tks/Vehs	50,000			50,000	23,000		27,000	27,002	(22,998)
Software - Reporting System	5,000		(4,000)	1,000	900		100	34	(966)
Station Maintenance	15,000		(5,000)	10,000	1,000		9,000	8,164	(1,836)
Supplies - EMS	15,000		10,000	25,000	500		24,500	24,500	(500)
Supplies - Firefighting	5,000			5,000	700		4,300	4,204	(796)
Testing - Pump/Hose	5,000			5,000	3,000		2,000	525	(4,475)
Training	20,000			20,000	10,500		9,500	5,723	(14,277)



Hamshire Voluntary Fire Department, Inc.									
FY 2024-2025 Amended Budget									
	HVFD	Amendments	Amended	HVFD	JCESD5	Actual	Actual		
	Original	Increase/(Decrease)	Budget	Portion	Portion	Activity	Budget		
	Oct-24 - Sep-25		Oct-24 - Sep-25			Oct-24 - Sep-25	Over/(Under)		
Travel - Admin	3,000	(1,000)	2,000	1,000	1,000	-	(2,000)		
Uniforms	2,500	(1,283)	1,217	217	1,000	879	(338)		
Utilities	12,500	-	12,500	2,000	10,500	10,545	(1,955)		
<b>Total Operating Expenses</b>	<b>269,500</b>	<b>49,122</b>	<b>318,622</b>	<b>108,052</b>	<b>210,570</b>	<b>184,419</b>	<b>(134,203)</b>		
<b>Administrative Expenses</b>									
Accounting	2,000	(575)	1,425	1,425	-	1,425	-		
Advertising	2,500	-	2,500	2,420	80	-	(2,500)		
Auditor	-	-	-	-	-	-	-		
Bank Service Charges	200	400	600	290	310	309	(291)		
Fees/Subscriptions	-	200	200	90	110	110	(90)		
Class/Conference Expense	-	-	-	-	-	-	-		
Dues	-	-	-	-	-	-	-		
Internet	-	-	-	-	-	-	-		
Insurance Expense	-	-	-	-	-	-	-		
Loan Principle & Interest	8,000	-	8,000	-	8,000	8,000	-		
Legal	-	-	-	-	-	-	-		
Member Background Checks	400	-	400	400	-	-	(400)		
Office Supplies	2,500	(125)	2,375	75	2,300	2,227	(148)		
Postage/Delivery	-	200	200	100	100	79	(121)		
Service Fees - Tax Assessor	-	-	-	-	-	-	-		
Service Fees - Tax Office	-	-	-	-	-	-	-		
Service Fees - Billing	-	3,530	3,530	-	3,530	3,530	-		
Telephone	-	-	-	-	-	-	-		
Website	1,900	-	1,900	1,900	-	-	(1,900)		
<b>Total Administrative Expenses</b>	<b>17,500</b>	<b>3,630</b>	<b>21,130</b>	<b>6,700</b>	<b>14,430</b>	<b>15,680</b>	<b>(5,450)</b>		
<b>Contingency</b>									
Contingency Expense	-	-	-	-	-	-	-		
<b>Total Expenses</b>	<b>287,000</b>	<b>52,752</b>	<b>339,752</b>	<b>114,752</b>	<b>225,000</b>	<b>200,098</b>	<b>(139,654)</b>		
<b>Net Change in Fund Balance</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 41,114</b>	<b>\$ 41,114</b>		



# Exhibit C

**HAMSHIRE VOLUNTARY FIRE DEPARTMENT, INC.**  
EXPENSE INVOICES SUBMITTED TO JCSDS FOR REIMBURSEMENT

Budget Line Item	Vendor/Payee	Pmt/Cng Date	Payment Type	October 2025 Payments	October HVED Portion	October JCSDS Portion
Community Engagemt/Pub Svc	Sam's Club (Community Halloween Events)	10/7/2025	Visa6845 Ccd	330.86	330.86	
Fuel-Fire & EMS Vehicles	WEX Fleet Flexcard (October purchases-Ambulances) WEX Fleet Flexcard (October purchases-Fire Trucks)	Oct1-31 Oct1-31	WEX Bk Ccd WEX Bk Ccd	164.35 321.88		486.23
Phone/Cable/Internet	Windstream (Phone & Internet)	10/24/2025	Online Eft	209.40		209.40
Repairs/Maint- Trks/Vehs/Eqpt	Siddons-Martin Emergency Group (Eng61)	10/9/2025	Billpay ddt1782	3,829.52		3,829.52
Station Maintenance	Low's (Station door lock) Almanuel Comfort Systems (HVAC System Maint Contract)	10/7/2025 10/27/2025	Visa6845 Ccd Billpay Ccd1787	110.36 477.00	587.36	
Supplies - EMS	Bound Tree Medical (Meds & supplies) Life-Assist, Inc. (Needles) Life-Assist, Inc. (Meds/Supplies)	10/3/2025 10/3/2025 10/9/2025	Billpay ddt1779 Billpay ddt1780 Billpay ddt1781	363.74 12.39 673.87		1,050.00
Utilities	W.Jeffco-MWD - (Station Water) W.Jeffco-MWD - (Comm Bldg Water/Sewer) Centropoint Energy - (Comm Bldg Gas) Enterdy (Station Electricity) Enterdy (Annex Bldg Electricity) Enterdy (Comm Bldg Electricity)	10/2/2025 10/2/2025 10/21/2025 10/27/2025 10/27/2025	Billpay #1778 Billpay #1777 Billpay #1783 Billpay #1784 Billpay #1785 Billpay #1786	34.57 95.78 59.77 503.77 39.28 371.92		1,105.09
	<b>Total Operating Expenses</b>			<b>7,598.46</b>	<b>918.22</b>	<b>6,680.24</b>
	<b>Administrative Expenses</b>					
Bank Service Charges	Texas First Bank - (October Electronic Bill Pay Svc) WEX Bank (Monthly card fees)	10/1/2025 10/20/2025	Bank Debit Stmnt chg	8.00 36.00	44.00	
Service Fees - Billing	EMERGICON (Sept svcs w/h from October pmt)	10/9/2025	Eft	353.64	353.64	
	<b>Total Administrative Expenses</b>			<b>397.64</b>	<b>397.64</b>	
October 2025	<b>Total Expenses &amp; Reimbursement Requests</b>			<b>\$ 7,996.10</b>	<b>\$ 1,315.86</b>	<b>\$ 6,680.24</b>
HVFD BOARD APPROVAL:				Reimbursement Requested		
SUBMISSION DATE: 11/6/25						

# **HAMSHIRE VOLUNTARY FIRE DEPARTMENT, INC.**

## **EXPENSE INVOICES SUBMITTED TO JCSD#5 FOR REIMBURSEMENT**

					September
	Vendor/Payee				
Budget Line Item	Operating Expenses	Pmt/Chg Date	Payment Type	Sept 2025 Payments	Reimb Request
Dues,Subscriptions, Mbrships	East Texas Gulf Coast Trauma Advisory Council (RAC)	9/16/2025	Ck #10096	150.00	150.00
Fuel-Fire & EMS Vehicles	WEX Fleet Flexcard (Sept purchases)	Sep 1-30	WEX Bk Ctd	513.93	513.93
Insurance	VFIS-Winstar Ins. Grp (Commercial Auto - Tender 52)	9/26/2025	Online Eft	3,091.00	3,091.00
Phone/Cable/Internet	Verizon Wireless (Mo usage fees-Tablets & Cell Data Devices)	9/5/2025	Online Eft	156.58	
	Windstream (Phone & Internet)	9/24/2025	Online Eft	209.02	365.60
Repairs/Maint- Trks/Vehs/Eqpt	Frazer, Ltd. (Shore power receptacle)	9/3/2025	Online Eft	846.61	
	Siddons-Martin Emergency (Engine 61)	9/5/2025	Billpay Ck#1767	10,435.92	
	Stryker Sales, LLC (Ambulance Eqpt)	9/16/2025	Ck #10095	308.68	11,591.21
Station Maintenance	Suzanne Arceneaux (Reimbursement-A/C Filters)	9/2/2025	Ck #10094	30.07	
	Winnie Waste (Dumpster Svc 3/18/25 - 8/18/25)	9/19/2025	Billpay ck#1772	700.00	730.07
Supplies - EMS	Life Assist, Inc. (Supplies-Thermometers/Batteries)	9/16/2025	Billpay ck#1771	129.20	129.20
Uniforms	Trendsetter - (38 HVFD Shirts)	9/19/2025	Visa Ccdxx6845	532.00	532.00
Utilities	W.Jeffco-MWD - (Station Water)	9/5/2025	Billpay #1769	31.79	
	W.Jeffco-MWD - (Comm Bldg Water/Sewer)	9/5/2025	Billpay #1768	95.78	
	Centerpoint Energy - (Comm Bldg Gas)	9/12/2025	Billpay #1770	59.76	
	Entergy (Station Electricity)	9/29/2025	Billpay #1773	559.43	
	Entergy (Annex Bldg Electricity)	9/29/2025	Billpay #1774	37.09	
	Entergy (Comm Bldg Electricity)	9/29/2025	Billpay #1775	375.86	1,159.71
	<b>Total Operating Expenses</b>			<b>18,262.72</b>	<b>18,262.72</b>
	<b>Administrative Expenses</b>				
Accounting	Fillips Firm, LLC (Tax Return prep Year 2024)	9/29/2025	Billpay ck#1776	775.00	<HVFD Paid
Bank Service Charges	Texas First Bank - (Aug Electronic Bill Pay Svc)	9/2/2025	Bank Debit	5.00	
	Texas First Bank - (Outgoing wire fee)	9/10/2025	Bank Debit	29.00	
	WEX Bank (Monthly card fees)	9/15/2025	Stmt chg	36.00	70.00
Service Fees - Billing	EMERGICON (Aug svcs w/h from Sept pmt)	9/12/2025	Eft	63.80	63.80
	<b>Total Administrative Expenses</b>			<b>908.80</b>	<b>133.80</b>
September 2025	<b>Total Expenses &amp; Reimbursement Requests</b>			<b>\$ 19,171.52</b>	<b>\$ 18,396.52</b>
HVFD BOARD APPROVAL:					
SUBMISSION DATE:	10/8/2025				
					

# Exhibit D

# Jefferson County Emergency Services District No. 5

## Check Detail

November 1-24, 2025

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	CLR	AMOUNT
Public Funds AA (0007) - 1						
11/24/2025	Bill Payment (Check)	2028	Hamshire Voluntary Fire Dept., Inc	September and October Reimbursements		-25,076.76
						-25,076.76
11/24/2025	Bill Payment (Check)	2029	Safe-D	Membership Dues		-275.00
						-275.00
11/24/2025	Bill Payment (Check)	2030	Vidal Accounting, PLLC	Invoice #00115 & #00119		-2,275.00
						-2,275.00
11/24/2025	Bill Payment (Check)	2031	Touchstone District Services	Invoice #9004, #9241 & #9281		-7,059.35
						-7,059.35
11/24/2025	Bill Payment (Check)	2032	Jefferson County Tax Office	2025 Tax Year Collection Fee		-2,769.90
						-2,769.90
11/24/2025	Bill Payment (Check)	2033	Benckenstein & Oxford	Invoice #51414 & #51587		-4,702.50
						-4,702.50
11/24/2025	Bill Payment (Check)	2034	Hubert Oxford IV	Monthly Retainer (2 months)		-1,000.00
						-1,000.00
11/24/2025	Bill Payment (Check)	2035	Joshua Heinz	Monthly Retainer (2 months)		-1,000.00
						-1,000.00

2036 The Examiner

Legal Publications

607.50

# Exhibit E

**Interlocal Agreement  
South East Texas Regional Radio System**

**THIS AGREEMENT** is made by and between the South East Texas Regional Radio System (SETRRS) and Jefferson County Emergency Services District #5 (The Agency) in accordance with Chapter 791 of the Government Code of the State of Texas.

**WHEREAS**, the SETRRS and Jefferson County Emergency Services District #5 (The Agency) has determined that a unified and integrated radio communications system would improve the ability of public safety and public service agencies to communicate and cooperate with each other, and

**WHEREAS**, the SETRRS and Jefferson County Emergency Services District #5 (The Agency) has determined that sharing resources is the most efficient use of funding and equipment for public safety radio communications and wish to become a user of the current system, and

**WHEREAS**, the SETRRS has agreed to insure all radio equipment housed at 610 Marina Drive, Beaumont Texas, 77703 is in working order, and

**WHEREAS**, the Jefferson County Emergency Services District #5 (The Agency) has agreed to abide by all FCC rules and regulations governing radio usage, and

**NOW, THEREFORE**, the Jefferson County Emergency Services District #5 (The Agency) shall agree to pay annually the fee to use on a daily basis the regional radio system. The SETRRS will submit a list of radios that each Agency has on the system annually. Once the Agency has verified their radios then SETRRS calculates a per radio fee based on the amount of the annual Motorola Maintenance Contract and other shared costs divided by the number of radios on the system. Other shared costs are costs associated with maintaining the tower sites. Typical tower costs are circuits necessary to connect to the main system, tower inspections and repairs, electricity for tower sites, fuel costs for the generator at each tower site, any repairs to tower lighting UPS's and generators at each tower site.

**NOW, THEREFORE**, upon the mutual covenants, conditions and promises contained herein, the foregoing Interlocal Agreement executed by Jefferson County Emergency Services District #5 (The Agency) and the South East Texas Regional Radio System (SETRRS) upon the terms and conditions stated therein and the premises herein above recited, approved and adopted on this the \_\_\_\_ day of \_\_\_\_\_, \_\_\_\_.



South East Texas Regional Radio  
System Representative (SETRRS)

By: \_\_\_\_\_

Title: \_\_\_\_\_

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Jefferson County Emergency Services District #5  
(The Agency)

By: \_\_\_\_\_

Title: \_\_\_\_\_

Please provide the name and address  
where all billing will be sent.

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P.O. Box 271

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Hamhire, TX 77622

# Exhibit F

# Jefferson County Emergency Services District No. 5

## Budget vs. Actuals: Profit & Loss

October 2025

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Income				
Other Income	12.65		12.65	
Property Tax Revenue	1,449.29	408,500.00	-407,050.71	0.35 %
<b>Total Income</b>	<b>\$1,461.94</b>	<b>\$408,500.00</b>	<b>\$ -407,038.06</b>	<b>0.36 %</b>
Expenses				
Administrative Expenses				
Accounting	1,330.00	13,500.00	-12,170.00	9.85 %
Advertising		2,500.00	-2,500.00	
Auditor		9,000.00	-9,000.00	
Bank Service Charges		200.00	-200.00	
Class/Conferences		4,700.00	-4,700.00	
Dues	275.00	550.00	-275.00	50.00 %
Fees/Subscriptions	121.21	500.00	-378.79	24.24 %
Insurance		5,000.00	-5,000.00	
Internet		1,200.00	-1,200.00	
Legal Fees	3,832.50	24,500.00	-20,667.50	15.64 %
Office Supplies		4,000.00	-4,000.00	
Postage/Delivery		300.00	-300.00	
Professional Fees	2,500.00	7,500.00	-5,000.00	33.33 %
Service Fees - County Clerk		10,000.00	-10,000.00	
Service Fees - Tax Assessor		5,000.00	-5,000.00	
Service Fees - Tax Office	2,769.90	2,500.00	269.90	110.80 %
Website		1,500.00	-1,500.00	
<b>Total Administrative Expenses</b>	<b>10,828.61</b>	<b>92,450.00</b>	<b>-81,621.39</b>	<b>11.71 %</b>
HVFD				
Fire Truck Loan Payment		51,386.00	-51,386.00	
HVFD Reimbursements	6,680.24	209,000.00	-202,319.76	3.20 %
<b>Total HVFD</b>	<b>6,680.24</b>	<b>260,386.00</b>	<b>-253,705.76</b>	<b>2.57 %</b>
<b>Total Expenses</b>	<b>\$17,508.85</b>	<b>\$352,836.00</b>	<b>\$ -335,327.15</b>	<b>4.96 %</b>
<b>NET OPERATING INCOME</b>	<b>\$ -16,046.91</b>	<b>\$55,664.00</b>	<b>\$ -71,710.91</b>	<b>-28.83 %</b>
<b>NET INCOME</b>	<b>\$ -16,046.91</b>	<b>\$55,664.00</b>	<b>\$ -71,710.91</b>	<b>-28.83 %</b>

# Jefferson County Emergency Services District No. 5

## Balance Sheet

As of September 30, 2025

	TOTAL
<b>ASSETS</b>	
Current Assets	
Bank Accounts	
Public Funds AA (0007) - 1	128,196.52
Public Funds Savings (1128) - 1	14,898.58
<b>Total Bank Accounts</b>	<b>\$143,095.10</b>
<b>Total Current Assets</b>	<b>\$143,095.10</b>
Fixed Assets	
Vehicles	460,460.00
<b>Total Fixed Assets</b>	<b>\$460,460.00</b>
<b>TOTAL ASSETS</b>	<b>\$603,555.10</b>
<b>LIABILITIES AND EQUITY</b>	
Liabilities	
Current Liabilities	
Other Current Liabilities	
Accrued Expenses	18,396.52
<b>Total Other Current Liabilities</b>	<b>\$18,396.52</b>
<b>Total Current Liabilities</b>	<b>\$18,396.52</b>
Long-Term Liabilities	
Fire Truck Loan	460,460.00
<b>Total Long-Term Liabilities</b>	<b>\$460,460.00</b>
<b>Total Liabilities</b>	<b>\$478,856.52</b>
Equity	\$124,698.58
<b>TOTAL LIABILITIES AND EQUITY</b>	<b>\$603,555.10</b>

# Jefferson County Emergency Services District No. 5

## Budget vs. Actuals: Profit and Loss

October 2024 - September 2025

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
<b>Income</b>				
Other Income	148.58	0.00	148.58	
Property Tax Revenue	382,629.02	400,840.00	-18,210.98	95.46 %
<b>Total Income</b>	<b>\$382,777.60</b>	<b>\$400,840.00</b>	<b>\$ -18,062.40</b>	<b>95.49 %</b>
<b>Expenses</b>				
Administrative Expenses				
Accounting	4,952.50	7,500.00	-2,547.50	66.03 %
Advertising	37.50	2,000.00	-1,962.50	1.88 %
Auditor		9,000.00	-9,000.00	
Bank Service Charges	11.64	0.00	11.64	
Class/Conferences		4,700.00	-4,700.00	
Dues		550.00	-550.00	
Fees/Subscriptions	626.10	2,000.00	-1,373.90	31.31 %
Insurance	4,076.00	5,000.00	-924.00	81.52 %
Internet		800.00	-800.00	
Legal Fees	45,502.92	72,000.00	-26,497.08	63.20 %
Loan - Principle/Interest	1,505.67	0.00	1,505.67	
Office Supplies	2,384.94	4,000.00	-1,615.06	59.62 %
Postage/Delivery		300.00	-300.00	
Professional Fees	18,950.00		18,950.00	
Service Fees - Tax Assessor	2,974.26	7,600.00	-4,625.74	39.14 %
Service Fees - Tax Office	1,773.24	3,000.00	-1,226.76	59.11 %
Telephone		1,000.00	-1,000.00	
Website	1,123.25	1,390.00	-266.75	80.81 %
<b>Total Administrative Expenses</b>	<b>83,918.02</b>	<b>120,840.00</b>	<b>-36,921.98</b>	<b>69.45 %</b>
HVFD Reimbursements	174,158.00	225,000.00	-50,842.00	77.40 %
<b>Total Expenses</b>	<b>\$258,076.02</b>	<b>\$345,840.00</b>	<b>\$ -87,763.98</b>	<b>74.62 %</b>
<b>NET OPERATING INCOME</b>	<b>\$124,701.58</b>	<b>\$55,000.00</b>	<b>\$69,701.58</b>	<b>226.73 %</b>
<b>NET INCOME</b>	<b>\$124,701.58</b>	<b>\$55,000.00</b>	<b>\$69,701.58</b>	<b>226.73 %</b>

# Jefferson County Emergency Services District No. 5

## Balance Sheet

As of October 31, 2025

	TOTAL
<b>ASSETS</b>	
Current Assets	
Bank Accounts	
Public Funds AA (0007) - 1	129,524.60
Public Funds Savings (1128) - 1	14,911.23
Total Bank Accounts	\$144,435.83
Total Current Assets	\$144,435.83
Fixed Assets	
Vehicles	460,460.00
Total Fixed Assets	\$460,460.00
<b>TOTAL ASSETS</b>	<b>\$604,895.83</b>
<b>LIABILITIES AND EQUITY</b>	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable (A/P)	35,784.16
Total Accounts Payable	\$35,784.16
Total Current Liabilities	\$35,784.16
Long-Term Liabilities	
Fire Truck Loan	460,460.00
Total Long-Term Liabilities	\$460,460.00
Total Liabilities	\$496,244.16
Equity	
Retained Earnings	124,698.58
Net Income	-16,046.91
Total Equity	\$108,651.67
<b>TOTAL LIABILITIES AND EQUITY</b>	<b>\$604,895.83</b>

Jefferson County Emergency Services District No. 5

Public Funds AA (0007) - 1, Period Ending 10/31/2025

RECONCILIATION REPORT

Reconciled on: 11/24/2025

Reconciled by: MaKayla Vidal

Any changes made to transactions after this date aren't included in this report.

Summary

USD

Statement beginning balance	139,354.15
Checks and payments cleared (4)	-10,980.34
Deposits and other credits cleared (1)	1,449.29
Statement ending balance	129,823.10

Uncleared transactions as of 10/31/2025	-298.50
Register balance as of 10/31/2025	129,524.60
Cleared transactions after 10/31/2025	0.00
Uncleared transactions after 10/31/2025	9,992.52
Register balance as of 11/24/2025	139,517.12

Details

Checks and payments cleared (4)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
09/22/2025	Check	2027	Hubert Oxford IV	-500.00
09/22/2025	Check	2024	Touchstone District Services	-2,500.00
09/22/2025	Check	2022	HEAT Safety Equipment LLC	-7,859.13
10/29/2025	Expense		QuickBooks Payments	-121.21
Total				-10,980.34

Deposits and other credits cleared (1)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
10/14/2025	Deposit			1,449.29
Total				1,449.29

Additional Information

Uncleared checks and payments as of 10/31/2025

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
07/28/2025	Check	2010	Technology Solutions of Texas	-149.25
07/28/2025	Check	2011	Technology Solutions of Texas	-149.25
Total				-298.50

Uncleared deposits and other credits after 10/31/2025

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
11/05/2025	Deposit			9,992.52
Total				9,992.52

Jefferson County Emergency Services District No. 5

Public Funds AA (0007) - 1, Period Ending 09/30/2025

RECONCILIATION REPORT

Reconciled on: 10/21/2025

Reconciled by: MaKayla Vidal

Any changes made to transactions after this date aren't included in this report.

Summary	USD
Statement beginning balance	178,676.16
Checks and payments cleared (8)	-501,438.78
Deposits and other credits cleared (2)	462,116.77
Statement ending balance	139,354.15
Uncleared transactions as of 09/30/2025	-11,157.63
Register balance as of 09/30/2025	128,196.52
Cleared transactions after 09/30/2025	0.00
Uncleared transactions after 09/30/2025	1,449.29
Register balance as of 10/21/2025	129,645.81

Details

Checks and payments cleared (8)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
08/19/2025	Check	2018	Touchstone District Services	-2,500.00
08/20/2025	Check	2019	Delta Fire & Safety, Inc.	-21,327.00
09/09/2025	Check	2020	Hamshire Voluntary Fire Dept. ...	-460,460.00
09/22/2025	Check	2025	Vidal Accounting, PLLC	-1,400.00
09/22/2025	Check	2023	Hamshire Voluntary Fire Dept. ...	-13,059.51
09/22/2025	Check	2026	Benckenstein & Oxford	-2,087.92
09/22/2025	Check	2021	Joshua Heinz	-500.00
09/29/2025	Expense			-104.35
Total				-501,438.78

Deposits and other credits cleared (2)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
09/02/2025	Deposit			460,460.00
09/12/2025	Deposit			1,656.77
Total				462,116.77

Additional information

Uncleared checks and payments as of 09/30/2025

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
07/28/2025	Check	2010	Technology Solutions of Texas	-149.25
07/28/2025	Check	2011	Technology Solutions of Texas	-149.25
09/22/2025	Check	2022	HEAT Safety Equipment LLC	-7,859.13
09/22/2025	Check	2024	Touchstone District Services	-2,500.00
09/22/2025	Check	2027	Hubert Oxford IV	-500.00
Total				-11,157.63

Uncleared deposits and other credits after 09/30/2025

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
10/14/2025	Deposit			1,449.29
Total				1,449.29



Jefferson County Emergency Services District No. 5  
Public Funds Savings (1128) - 1, Period Ending 09/30/2025

RECONCILIATION REPORT

Reconciled on: 10/27/2025

Reconciled by: MaKayla Vidal

Any changes made to transactions after this date aren't included in this report.

Summary	USD
Statement beginning balance.....	14,861.09
Checks and payments cleared (0).....	0.00
Deposits and other credits cleared (3).....	37.49
Statement ending balance.....	<u>14,898.58</u>
Register balance as of 09/30/2025.....	14,898.58

Details

Deposits and other credits cleared (3)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
07/31/2025	Deposit			12.62
08/29/2025	Deposit			12.63
09/30/2025	Deposit			12.24
Total				37.49