

THE STATE OF TEXAS §
 §
COUNTY OF JEFFERSON §

**NOTICE OF AND AGENDA FOR THE
REGULAR MEETING OF THE BOARD OF COMMISSIONERS OF
JEFFERSON COUNTY EMERGENCY SERVICES DISTRICT NO. 5**

October 27, 2025

Notice is hereby given that a Regular Meeting of the Board of Commissioners of the Jefferson County Emergency Services District No. 5 will be held on October 27, 2025 at 6:00 p.m., at the Hamshire VFD Community Center Building located at 12318 2nd Street, Hamshire, Texas 77622, for the following purposes:

Regular Meeting

1. Call to order.
2. Determination of quorum.
3. Public comment. In accordance with the Texas Attorney General's opinion, any public comment that is made on an item that is not on the published final agenda will only be heard by the Board of Commissioners. No formal action, discussion, deliberation, nor comment will be made by the Board of Commissioners.
4. Review and approve minutes of the September 22, 2025 public hearing and regular meeting.
5. Treasurer's Report, and discuss and take any needed action regarding proposed account fund transfers and budget amendments (see attached).
6. Review, discuss and take action on purchase and expenditure requests, and any purchase/expenditure requests submitted by Hamshire VFD.
7. Review, discuss and take action to approve and authorize payment of the District's bills and accounts, and Hamshire VFD's monthly reimbursement request.
8. Review, discuss and take action on proposed District Purchasing Policy.
9. Review and discuss Hamshire VFD monthly run report and department status.
10. Discuss and take any needed action relating to November 2025 sales tax election.
11. Counsel report.
12. Accountant report.

13. Such other matters that may come before the board.
14. Adjourn.



Joshua C. Heinz, for and on behalf of
Jefferson County Emergency Services District
No. 5

The Board may retire to Executive Session any time between the meetings opening and adjournment for the purpose of consultation with legal counsel pursuant to Chapter 551.071 of the Texas Government Code; discussion of personnel matters pursuant to Chapter 551.074 of the Texas Government Code; and/or, discussion of real estate acquisitions pursuant to Chapter 551.072 of the Texas Government Code. Action, if any, will be taken in open session.

Jefferson County Emergency Services District No. 5 is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request.

A packet containing all supportive documentation for this agenda will be available for inspection at the meeting location in advance of the meeting.

Jefferson County Emergency Services District No. 5

Budget Amendment - 001

October 2024 - September 2025

	<u>Original Budget</u>	<u>Amendments</u>	<u>Amended Budget</u>
Income			
Other Income	-	-	-
Property Tax Revenue	400,840	-	400,840
Total Income	400,840	-	400,840
Expenses			
Administrative Expenses			
Accounting	7,500	-	7,500
Advertising	2,000	-	2,000
Auditor	9,000	-	9,000
Bank Service Charges	-	15	15
Class/Conferences	4,700	-	4,700
Dues	550	-	550
Fees/Subscriptions	2,000	-	2,000
Insurance	5,000	-	5,000
Internet	800	-	800
Legal Fees	72,000	(20,471)	51,529
Loan - Principle/Interest	-	1,506	1,506
Office Supplies	4,000	-	4,000
Postage/Delivery	300	-	300
Professional Fees	-	18,950	18,950
Service Fees - Tax Assessor	7,600	-	7,600
Service Fees - Tax Office	3,000	-	3,000
Telephone	1,000	-	1,000
Website	1,390	-	1,390
Total Administrative Expenses	120,840	-	120,840
HVFD Reimbursements	225,000	-	225,000
Total Expenses	345,840	-	345,840
Net Income (Contingency)	\$ 55,000	\$ -	\$ 55,000